

## MORGAN STATE UNIVERSITY

### SATISFACTORY PROGRESS SCALE

Credit Hours Completed	Cumulative Average	Academic Probation	Academic Dismissal
0-24	1.80	Below 1.80	-----
25 - 48	2.00	Below 2.00	Below 1.90
49 - 72	2.00	“ ”	Below 1.95
72 and above	2.00	“ ”	Below 2.00

Students matriculating on a full-time basis must earn, on the average, a minimum of twenty-four (24) credit hours per year. However, students matriculating as first-time freshman will not be dismissed regardless of cumulative grade point average or number of credit hours earned during their first two semesters.

For students matriculating on a part-time basis, satisfactory progress will be assessed proportionately (i.e., half-time - twelve (12) credit hours per year; three-quarter time - eighteen (18) credit hours per year).

Failure to maintain required cumulative average will result in loss of federal financial aid.

Students placed on academic probation must repeat all courses in which deficiencies have been received before new courses can be pursued, in so far as scheduling permits.

Regardless of his/her cumulative grade point average, no student shall be dismissed at the end of any grading period during which he/she was registered for a minimum of 12 semester credit hours and earned at least 12 semester credit hours with an average of 2.00 or better.

MAJOR ELEMENTS OF THE AMENDED FEDERAL REGULATIONS RELATIVE TO  
SATISFACTORY ACADEMIC PROGRESS STANDARDS

1. Revised standards must be implemented by January 1, 1984.
2. A reasonable time frame must be established in which the student must earn his/her educational degree.
3. The time frame must be in equal increments (not more than one academic year).
4. Satisfactory academic progress standards must be the same as or stricter than those established by the institution.
5. Regardless of the length of the increments, the institution must make the determination that the student is maintaining satisfactory academic progress for each payment period (each semester) prior to disbursing funds.
6. Specific policies defining the affect of course incompletes, withdrawals, repetitions and non-credit remedial courses must be delineated.
7. Specific procedures for appeals must be included.
8. Separate satisfactory academic progress standards, including all of the above elements, must be defined for graduate and part-time students.

APPROVED  
Board of  
Regents  
Date:  
1/26/84

## I. SIX-YEAR SATISFACTORY PROGRESS SCALE

Year In School (Incremental Period)	Credits to be Earned	Cumulative Average
1st	20	1.5
2nd	40	1.7
3rd	60	1.8
4th	80	2.0
5th	100	2.0
6th	120	2.0

## II. DISCUSSION

All full-time students will be eligible to receive financial aid in accordance with the established satisfactory academic progress scale.

### Time Frame

The time frame allowed for the full-time student to complete requirements is six (6) years. The student will be required to earn 20 credits each academic year of enrollment.

The incremental period will include two academic semesters (Fall, Spring).

Time frames for students who enroll in a Spring semester will be such that their annual evaluation will occur at the end of the Fall semester (Jan).

### Between Semester Monitoring

Regardless of the year in school, at the end of the first semester of an incremental period, all students must earn at least six credits in order to be continued on financial aid.

### Transfer Students

Time frames for transfer students will be established at the time of entry. Students will be expected to progress in accord with the time frame. (For example, a transfer student who enters with 57 credits will be assigned to the incremental third year period).

### Withdrawals

Financial aid consideration will be given only to those students who officially withdraw from the University through the University Counseling Center. If the reason for the withdrawal is appropriately documented and the student was making satisfactory progress in the period immediately preceding the withdrawal, a new time period will be established by the Financial Aid Office.

Students who interrupt their enrollment for at least one semester, must apply for readmission to the University in order that a new time frame may be established.

Students who drop-out of school unofficially will be ineligible to receive aid in the subsequent semesters until he/she meets satisfactory academic progress standards. These students are identified by the presence of "FX" on their transcripts.

#### Incompletes, Non-credit Courses, Repeats

The student will not be penalized for repeating courses, taking non-credit courses, or receiving incompletes as long as he/she still earns the required number of credits for the semester and the year.

(Example: A student who earns 20 credits with the required average, but who may end some course(s) with an "I", will be considered making satisfactory progress. A student who earns 15 credits with the required (or higher) average and who has course(s) with an "I", will be considered not making satisfactory progress and therefore ineligible to receive financial aid.

#### Appeals

Students denied financial aid may submit an appeal to the Financial Aid Office prior to the semester for which they are requesting the appeal. The appeal form must be submitted with supportive data documented by the Counseling Center and/or academic advisors. Students will be notified by mail of the results of the appeal.

Appeals denied by the Financial Aid Office may be submitted by the student to the Appeals Committee of the Financial Aid Advisory Committee for further review.

Appeal approvals will allow for one semester of financial aid probation.

Only one semester of financial aid probation will be granted during the total period of a student's undergraduate enrollment.

## **PROPOSED 1981-82 SATISFACTORY ACADEMIC PROGRESS STANDARDS**

NOTE: Although academic requirements contained herein may differ from those for retention at this University, this is the academic criteria which must be utilized in determining eligibility for student financial aid.

In order to continue to maintain eligibility for Financial Aid at Morgan State University, students must meet the standards for Satisfactory Academic Progress as indicated in Section I below.

The following terms are defined as they relate to the interpretation and application of the Satisfactory Academic Progress Standards:

1. **Matriculating**: A student who has applied and been accepted in a degree program. (Special students are not matriculating and, therefore, are not eligible for financial aid.)
2. **Full-time Student**: A student who registers for a credit load of at least 12 hours in a given semester.
3. **Part-time Student**: A student who maintains a credit load of 6 - 11 hours during a semester. (Students pursuing less than 6 credits per semester are ineligible for financial aid.)
4. **Reduced Credit Load**: Financial aid is assessed according to the exact number of credit hours pursued. A student who drops credits during a semester must go to the Financial Aid Office for re-evaluation of his/her financial aid status.
5. **Cumulative Grade Point Average**: Financial Aid is based upon the academic record of the preceding school year. The cumulative average will be used in determining academic eligibility for financial aid. (If needed to support the academic record, it will be the student's responsibility to submit official grades and credits earned from the most current Summer Session to the Financial Aid Office.)

### **I. Satisfactory Academic Progress Standards**

#### **A. Full-time Students**

1. New Freshmen
  - a. First-time freshmen entering Morgan State University in a Fall semester with zero credits must earn a minimum of 16 computable credit hours at the end of the first two semesters.
  - b. First-time freshmen entering Morgan State University with zero credits in the Spring semester must earn a minimum of 8 credits at the end of the semester of entry.

#### **2. Continuing Full-time Students**

Continuing students must earn a minimum of 24 credit hours per school year and achieve at least 2.0 cumulative grade point in the second and each of the subsequent years in attendance.

3. Transfer Students

Transfer students will be evaluated for financial aid eligibility using the criteria established for native students which is based on classification according to credits earned.

**B. Part-time Students**

Part-time students must complete 75% of the credits attempted per year with a cumulative grade point average of at least 2.0.

**II. Appeals**

- A. A student may appeal a denial of financial aid to the Financial Aid Director, in writing, within 10 days after receipt of notification. The Financial Aid Director will review the case and make a decision within five days of receipt of an appeal.
- B. If the appeal is denied by the Financial Aid Director, the student may appeal the case to the Academic Review Committee. The Academic Review Committee will review the case at the next regularly scheduled meeting. The decision of the academic Review Committee is final.

APPROVED  
Board of  
Regents  
Date:  
3/25/81

The Director of Financial Aid or the Academic Review may recommend one semester of financial aid probation. The names of students on financial aid probation will be submitted to advisors for academic counseling.

**SIX-YEAR SATISFACTORY PROGRESS SCALE  
FOR FULL-TIME STUDENTS**

Year in School (Incremental Period)	Minimum Credits To Be Earned	Cumulative Average	Academic Probation	Academic Dismissal
1st	20	1.80	Below 1.80.	----
2nd	40	2.00	Below 2.00	Below 1.90
3rd	60	2.00	“ ”	Below 1.95
4th	80	2.00	“ ”	Below 2.00
5th	100	2.00	“ ”	“ ”
6th	120	2.00	“ ”	“ ”

Regardless of his/her cumulative grade point average, no student shall be dismissed at the end of any grading period during which he/she was registered for and earned 12 semester credit hours with an average of 2.00 or better.

For students matriculating on a part-time basis, the satisfactory progress scale will be applied proportionately.