

MORGAN STATE UNIVERSITY

POLICY GOVERNING MORGAN STATE UNIVERSITY'S RELATIONSHIP WITH AFFILIATED FOUNDATIONS

The basic purpose of a university affiliated foundation is the enhancement of the institution. Therefore, a foundation should be able to engage in any activity considered legitimate to a private corporation which does not conflict with State/Federal laws, its articles of incorporation, any applicable donor instructions, or the role/mission of the institution.

The Morgan State Board of Regents adopts the following set of guidelines governing the University's relationship with any foundation which has been or will be created to further the interest of Morgan State University.

1. Morgan State University will accept funds from its foundation(s) provided that an annual audit of the foundation's fiscal affairs is conducted by an Independent certified public accountant which provides sufficient detail to allow the institution and governing board to ascertain the purposes of expenditures including the assurance that funds are accounted for and used in accordance with donor instructions. In addition, the audit report should contain a management letter which specifically addresses the operating procedures of the foundation and recommends any corrective actions necessary to ensure fiscal propriety and efficiency.
2. Morgan State University will accept funds from its foundation(s) provided that the foundation provides the institution with a detailed annual report of expenditures made to or on behalf of institutional employees which has been verified by the Foundation's independent audit. Additionally, this report stating major activities, officers and employees of the foundation will be on file with the governing board and be available to the general public and other interested parties upon request.
3. Morgan State University will accept funds from its foundation(s) provided, that the foundation utilizes generally accepted accounting principles and practices; these need not be those employed by the institution.
4. A memorandum of understanding will be developed which clearly delineates the structure of the relationship as well as stresses the separate identities of the University and the foundation. This memorandum will deal with the segmental and/or institutional procedures for acceptance of contributions from the foundations, the use and reimbursement by the foundation of institutional facilities, resources, and personnel, and the dual or supplemental employment of institutional employees by the foundation.

5. All additional costs incurred by Morgan State University as a result of providing a service, resource, or facility to the foundation must be properly reimbursed by the foundation.
6. To avoid possible confusion/misrepresentation to the general public, all correspondence, solicitations, activities and advertisements concerning the foundation must be readily identified as being from the foundation.
7. Morgan State University will not use foundation funds for the purpose of circumventing State policies or rules and regulations by engaging in activities or making expenditures which have been denied the institution for other than purely financial reasons.
8. Morgan State University Foundation should not offer degree programs, or courses for degree program credit without the approval from the State Board for Higher Education to operate as a degree-granting institution.
9. Morgan State University Foundation should not offer any postsecondary course, seminar, workshop, or similar instruction, whether or not for credit, without the approval from the SBHE to operate as a private postsecondary proprietary school.
10. The Morgan State Board of Regents will adopt any other regulations, policies, or guidelines necessary to guarantee responsiveness to institutional goals, objectives, role, mission, and needs.
11. The Morgan State Board of Regents will continually monitor its relationship with its foundation(s) to ensure compliance with the above limitations.
12. A copy of these guidelines and a listing of all associated foundations will be supplied to the SBHE along with changes as they are adopted in the future.